



DESCRIPTION

Ablaze Ministries is seeking a passionate and dynamic person to serve as a Director of Development to promote and extend our mission to others. The Director of Development is responsible to identify, qualify, cultivate, ask and steward a portfolio of current and future benefactors. The Director of Development works collaboratively with the various ministries of Ablaze along with parishioners, parents, volunteers, and other friends of Ablaze in order to provide opportunities to invest in ministry initiatives that align with their passions. To be successful in this role, a candidate must have a deep love for others, enjoy intimate conversations with new friends, and be an exceptional storyteller.

ESSENTIAL DUTIES

Fundraising and Donor Management

- Works closely with various Ministry leaders to develop and drive fundraising strategies that address immediate and long-term fundraising needs.
- Collaborates with the Ablaze Leadership team in the preparation of annual fundraising projections, including the creation of individual work plans/targets.
- Manages a portfolio of donors and actively solicits and closes gifts to advance the organization's priorities. Works closely with staff and volunteers to effectively cultivate, solicit, and steward donors toward increased level of giving.
- Develops and builds thoughtful donor stewardship and donor retention strategies for the overall portfolio.
- As needed, support in event planning and campaign implementation to ensure that there is seamless coordination across the development department.
- Coordinates annual appeal/direct mail efforts.
- Collaborates with missionaries and volunteers to develop, create, and edit materials for promoting the work of Ablaze Ministries and its ministries as needed.

Leadership and Coordination

- Communicates vision, strategy, and specific initiatives externally to donors. This may include representing Ablaze Ministries at key area events and with donors and influencers.
- Attends ministry wide events and periodic planning meetings as needed.
- Collaborates with development team members to develop thoughtful donor strategies, report out on success/learnings and document best practices within the department.

CURRENT POSITION INFORMATION

Job Title: Director of Development
Supervisor: Chief Development Officer
Position Type: Full-Time - Salaried
Locations: Bryan/College Station, TX or Waco, TX

MISSION OF ORGANIZATION

Ablaze is a ministry organization devoted to forming the young church. Our mission is to form youth ministers and be on mission to youth in parishes. We provide a 360 approach to building disciples by serving youth, ministry leaders, as well as parents.

GENERAL RESPONSIBILITIES and DUTIES

The Director of Development will be responsible for building and advancing meaningful donor relationships across a dedicated donor portfolio.

**Contact our Recruiter
P.J. Lozano at pjablaze.us
or 210.573.1789**

Administrative

- Prepare annual fundraising projections, including the creation of work plans with targets, objectives and goals for the assigned ministries of existing and prospective donors.
- Prepares regular reports on impact of development efforts.
- Keeps track of crucial development issues and collaborates with the department on long-term strategies and plans.
- Systematically and consistently utilizes donor software for capture of donor information (including meetings, asks and other correspondence).

QUALIFICATIONS EDUCATION EXPERIENCE

- Must be a Catholic in good standing with the Church and living out one's vocation to the best of their ability.
- 2+ year(s) successful experience in fundraising, sales or equivalent
- Ability to communicate mission in an understandable and compelling manner both orally and in writing
- The ability to respect confidences when dealing with sensitive issues
- Willingness to abide by Personal Conduct Agreement and Spiritual Covenant.
- Committed disciple of Christ reflected in a life of pervasive prayer, devotion to the Eucharist, and a life of holiness.

ABOUT THE EMPLOYER

The mission of Ablaze Ministries is to implement the US Bishops' vision of comprehensive youth ministry, by engaging, nurturing, and empowering discipleship in young people, ministers and volunteers, and within families. Ablaze Ministries enables schools and parishes of all sizes to sustain professional, cost-effective, and enthusiastic ministry rooted in prayer, fellowship, and formation. Our ministry enables collaboration of community parishes, highlighting the true connectedness of the universal Church. Ablaze Ministries provides youth ministers with spiritual formation, professional training, and theological teaching. Our team of missionaries work together in community, sharing each other's gifts and holding each other accountable to meet the needs and the call of the Catholic Church.

